

Sustainable Procurement	Sustainability Policy	WCL: 6
		Issue: 1.0
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1 Scope

- 1.1 This policy outlines Waterside Colour’s commitment to sustainable procurement practices, ensuring ethical, social, and environmental considerations are integrated into our supply chain management.
- 1.2 This policy applies to all procurement activities and relationships with suppliers, contractors, and service providers globally.

2 Responsibility

- 2.1 Overall control of the policy is the responsibility of the HSE Coordinator
- 2.2 Overall responsibility for compliance is with the General Manager.
- 2.3 Adherence to the policy is the responsibility of all employees, with an increased focus on the supply chain team and sales management.

3 Related documents

QEMP:	Title:	Issue:
WCL 1	Staff Handbook 2023	January 2023
WCL 2	Employee code of conduct	July 2023
WCL 3	Ethical Trading Policy	April 2023
WCL 4	Modern Slavery & Human Trafficking Policy	October 2023
WCL 4.1	Anti-Slavery Statement	October 2023
WCL 5	Whistleblower Policy	October 2023

4 Procedure

4.1 Supplier screening & qualification:

- 4.1.1 All potential suppliers must complete a supplier approval questionnaire, QEMP 6.1B for material suppliers and 6.1C for service & haulier suppliers. Potential suppliers are also provided a copy of our Sustainable procurement policy and supplier code of conduct. This is to assess the risk factor of any potential supplier in areas including environmental management, quality, labour practices and ethical conduct.
- 4.1.2 Suppliers will be checked for compliance to applicable regulations, such as ISO 9001, Quality management systems, ISO 14001, Environmental management systems, as well as membership to organisations such as Ecovadis.
- 4.1.3 Risk Assessment of suppliers will then be carried out to assess potential risks associated with the supplier, with an overall rating applied, from low risk to high risk.

4.2 Supplier selection:

- 4.2.1 Suppliers are evaluated on a balanced scorecard covering areas such as cost, quality, environmental responsibility, and sustainability.

4.2.2 Suppliers that can demonstrate strong performance in the above areas, especially showing strong performance in areas such as GHG emission reductions, or a willingness to cooperate with Waterside colours in sustainability improvement, will be prioritised.

4.3 Contracts & Agreements:

4.3.1 Sustainability clauses are included in supplier agreements and contracts, requiring suppliers to:

- Adhere to the company’s sustainability procurement policy.
- Provide regular sustainability performance reports on request.
- Commit to continuous improvement on environmental, social, and governance (ESG) metrics.

4.3.2 All suppliers are required to adhere to the supplier code of conduct.

4.4 Capacity building

4.4.1 Suppliers will be offered training and support if required to improve their sustainability practices and help further align with sustainability metrics, such as EcoVadis.

4.4.2 Waterside Colours will engage in joint projects with both suppliers and customers to innovate and adopt more sustainable solutions in the supply chain.

4.5 Reporting & Transparency

4.5.1 We are committed to providing regular updates internally on supplier sustainability performance within the monthly management meetings, and as required.

5 Document Control

Issue Number	Issue Date	Reason for change
1.0	08/08/2024	Start of document